



# cute dog consulting

## IT & Digital Skills

*Unlock Your Digital Potential with  
Our One-to-One Training!*

Are you struggling to find a job  
because of your digital skills?  
We're here to help!

At Cute Dog Consulting, we  
offer a six-week one-to-one  
training programme tailored  
just for you. Whether you're  
starting from scratch or  
need to build IT confidence,  
our supportive, personalised  
sessions will empower you with:

- Sending emails
- Using the Internet
- Understanding Microsoft Office
- Submitting your CV to online job sites
- Managing UC, NHS, and other online portals
- Writing a new CV with your one-to-one mentor
- Understanding Zoom, Teams, and other digital platforms
- Updating your social media for personal and professional use, including LinkedIn

### Plus, enjoy these benefits:

- Travel expenses covered
- A TOTUM Professional Discount Card with 10% off at the Co-op



**Ready to get started?**  
Just ask your work coach to refer you

Our courses start in July 2024, at Gravesend Library. Spots are limited, so don't miss out!  
Info is also available on the Cute Dog Website: [WWW.CUTEDOGCONSULTING.COM](http://WWW.CUTEDOGCONSULTING.COM)